

IT Health Checklist

*Identify Performance Gaps, Reduce Risk,
and Optimize Your IT Environment*



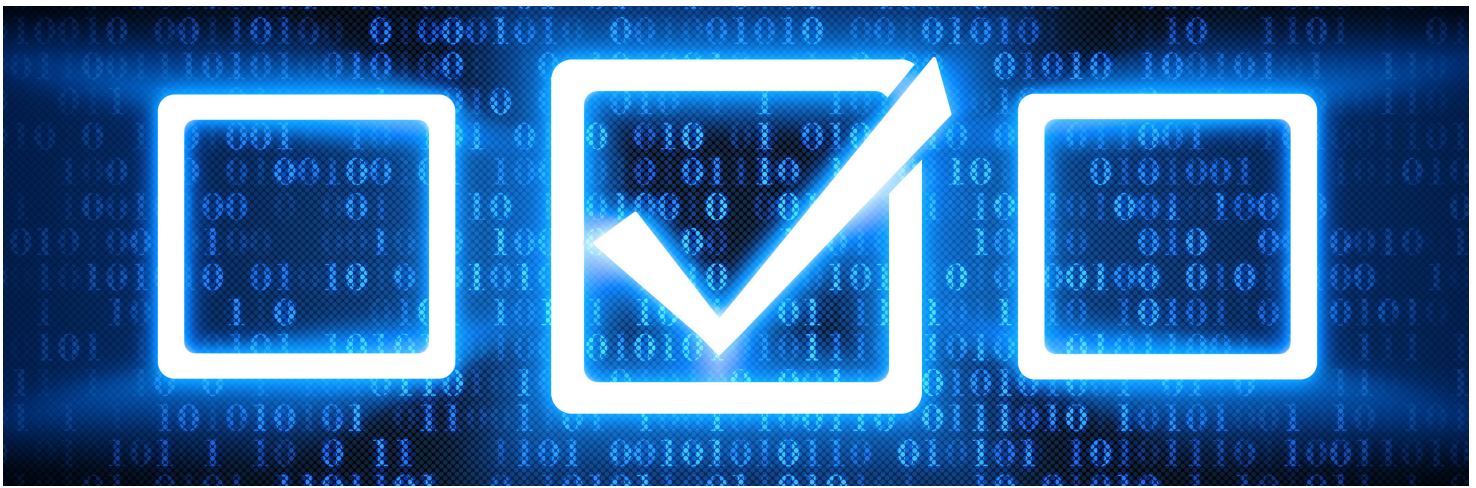
Your IT systems are critical to daily operations—but small issues often go unnoticed until they become costly problems. This checklist is designed to help small and mid-sized businesses quickly assess the health of their technology environment.

Day to Day Performance

- Systems run smoothly with minimal lag or freezing
- Employees do not complain about slow load times or login issues
- Applications and tools work consistently without crashing or timing out
- Printing, scanning, and basic hardware functions work reliably

IT Support Experience

- Support requests are resolved quickly and reliably
- You do not have to follow up multiple times to get issues fixed
- You know who to contact and how to reach them
- Your IT provider is proactive, not just reactive to issues



Security and Updates

- Workstations and servers are kept up to date with patches
- Antivirus/antimalware tools are installed and actively monitored
- You have had a recent review of your backup and recovery plan
- Remote access is secured (MFA, VPN, etc.)

Cost and Value

- You understand what you're paying for, and why
- Your current IT provider offers recommendations, not just repairs
- There is a clear plan in place for scaling or future growth
- You feel like you're getting value, not just 'tech support'

Scorecard

Count the number of boxes left unchecked:

- 0-3 unchecked: You are in good shape, but it's smart to stay proactive
- 4-6 unchecked: Some attention is needed-there may be risks or waste
- 7+ unchecked: You could benefit from a deeper look at your IT environment



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